



# **INSPECTORATE OF FACTORIES LICENCE BOOK**

*[Under Rule 4(6) of the Tamil Nadu Factories  
Rules, 1950.]*

The fees are to be remitted in any branch of a nationalised bank and a crossed demand draft obtained in favour of the concerned Deputy Chief Inspector of Factories.

Please note that the Government have permitted the renewal of licence for a period of maximum of 5 years at a time and therefore, you may get the licence renewed for a period of 1/2/3/4/5 years at your option. The fees are payable according to the number of years for which licence is required.

[G.O.Ms.No.150 dated 14-7-1993,  
Labour & Employment (M.II) Department.]

The following documents should be received by the Deputy Chief Inspector of Factories of your area before 31st October of this year :-

1. Form No.2 in triplicate.
2. Court fee stamp to the value of Rs.2
3. Chalan/D.D. for the due licence fee and if there is any change in the Occupier Rs.50/- for transfer of licence.
4. Copies of new partnership deed, old partnership dissolution deed in case of change of partners.
5. Death Certificate in the case of demise of the Proprietor.
6. Licence in original.

"Licence is granted (or) renewed subject to the conditions that the Occupier / Manager of the factory should not employ, require or allow any person who has not completed 14 years of age in the factory. If violation is noticed, the licence is liable to be revoked or suspended besides taking legal action".

## **ADDITIONAL FEE PAYABLE**

*(As amended in G. O. Ms. No. 79,*

If the application for renewal of licence is in Sub-rule (2) of rule 7 (i.e., on or before be renewed only on payment of an additional

1. 10 per centum of the fee payable :
2. 20 per centum of the fee payable :
3. 30 per centum of the fee payable :

## **FOR BELATED SUBMISSION**

*Labour Department, dated 4-5-84).*

not received within the time limit specified 31<sup>st</sup> October of every year), the licence will fee of :

If the application for renewal is received not less than 1 month before the date of expiry of licence. (i.e. during November).

If the application for renewal is received within a month before the expiry of the licence, (i.e. during December)

If the application for renewal is received after the expiry of licence.